

MHCSMM Meeting Minutes

Date: 12-1-2009

Holiday Luncheon/Meeting

Location:
Houlihans Restaurant – Maple Grove, MN

SUBJECT / ACTION	PERSON RESPONSIBLE	OUTCOME
<p>New Member Welcome Packet</p> <ol style="list-style-type: none"> 1. Folder printing to be completed by January board meeting 2. Bylaws – copies needed 3. Vendor education/resources page completed and printed 4. Hospital/contact list for mailing 5. Assemble and mail packets 	<ol style="list-style-type: none"> 1. Barb Oye 2. TBD 3. Lynn Walsh 4. Cindy Molko 5. Board members at January meeting 	<p>Logo will be one color. Barb will contact printer to have completed by January board meeting.</p> <p><i>Contents of New Member Packet to include: membership list, card with education meeting schedule and educational materials provided by vendors; welcome letter; website locations, MHCSMA Bylaws and last meeting minutes.</i></p>
<p>Website content discussion</p> <ol style="list-style-type: none"> 1. Update and complete by January board meeting 2. Find domain/location to keep documents secure and accessible to members 	Chris Gross	<p>Board members provided feedback on the contents completed to date. Suggestions for change include: contact link for making updates/additions, online ballot for board member voting, update links and document information, updated list of library materials, add Pay Pal for membership dues.</p>
<p>Library materials</p> <ul style="list-style-type: none"> • Suggested to purchase updated AAMI guidelines 	Cindy Molko	<p>Cindy reviewed material and informed group of the outdate material. Updated library contents will be available to review/request on website. Ernesto to send all his information to Cindy via flash drive.</p>
IRS Tax ID and related questions	Cindy Molko	Board to Discuss at next meeting
<p>Board member voting results</p> <ul style="list-style-type: none"> • Request to have bio's on ballots of members running for office • Request to have ballots anonymous • Request to have ballots on website 	All	<p>New 2010 board members: President: Cindy Molko, Past President, Ernesto Gonzalez, Treasurer: Barb Oye, Executive Board Members: Stacy Solomonson, John Harper, Lori Molus</p>
Old Business/new Business	All	Discussed 2010 meeting dates, treasury balance (\$12,291.93), and new board members.
Next Meeting:	Cindy Molko	Face-to-face board members - TBD.