

## MHCSMM Meeting Minutes

**Date:** 12-1-2009

Holiday Luncheon/Meeting

**Location:**  
Houlihans Restaurant – Maple Grove, MN

SUBJECT / ACTION	PERSON RESPONSIBLE	OUTCOME
<p>New Member Welcome Packet</p> <ol style="list-style-type: none"> <li>1. Folder printing to be completed by January board meeting</li> <li>2. Bylaws – copies needed</li> <li>3. Vendor education/resources page completed and printed</li> <li>4. Hospital/contact list for mailing</li> <li>5. Assemble and mail packets</li> </ol>	<ol style="list-style-type: none"> <li>1. Barb Oye</li> <li>2. TBD</li> <li>3. Lynn Walsh</li> <li>4. Cindy Molko</li> <li>5. Board members at January meeting</li> </ol>	<p>Logo will be one color. Barb will contact printer to have completed by January board meeting.</p> <p><i>Contents of New Member Packet to include: membership list, card with education meeting schedule and educational materials provided by vendors; welcome letter; website locations, MHCSMA Bylaws and last meeting minutes.</i></p>
<p>Website content discussion</p> <ol style="list-style-type: none"> <li>1. Update and complete by January board meeting</li> <li>2. Find domain/location to keep documents secure and accessible to members</li> </ol>	Chris Gross	<p>Board members provided feedback on the contents completed to date. Suggestions for change include: contact link for making updates/additions, online ballot for board member voting, update links and document information, updated list of library materials, add Pay Pal for membership dues.</p>
<p>Library materials</p> <ul style="list-style-type: none"> <li>• Suggested to purchase updated AAMI guidelines</li> </ul>	Cindy Molko	<p>Cindy reviewed material and informed group of the outdate material. Updated library contents will be available to review/request on website. Ernesto to send all his information to Cindy via flash drive.</p>
IRS Tax ID and related questions	Cindy Molko	Board to Discuss at next meeting
<p>Board member voting results</p> <ul style="list-style-type: none"> <li>• Request to have bio's on ballots of members running for office</li> <li>• Request to have ballots anonymous</li> <li>• Request to have ballots on website</li> </ul>	All	<p>New 2010 board members:            President: <b>Cindy Molko</b>, Past President, <b>Ernesto Gonzalez</b>,            Treasurer: <b>Barb Oye</b>, Executive Board Members: <b>Stacy Solomonson, John Harper, Lori Molus</b></p>
Old Business/new Business	All	Discussed 2010 meeting dates, treasury balance (\$12,291.93), and new board members.
Next Meeting:	Cindy Molko	Face-to-face board members - TBD.